

**LABORE Research Grant 2025**

**Terms and Guidelines**

**for Applicants**

**LABORE Research Grant 2025 – Terms and Guidelines for Applicants**

**1. Grant Description**

The **LABORE Research Grant 2025** is a flagship initiative established to stimulate original and impactful medical research in dermatology and related interdisciplinary sciences. This program is designed to foster innovation that addresses urgent challenges at the intersection of **skin health, oncology, endocrinology, and systemic diseases** with dermatological manifestations, with the theme *“****From Discovery to Skin: Pioneering the Future of Dermatology****.”*

The Grant provides **financial support up to IDR 500,000,000** for 5 awardees, enabling researchers to execute high-quality, primary research projects with direct translational potential. The objective is to generate new scientific knowledge that contributes meaningfully to clinical practices, public health outcomes, and the advancement of dermatological sciences in Indonesia and beyond.

**1.1 Purpose**

* To promote **cutting-edge, original research** in areas where skin health is significantly impacted by medical treatments or systemic conditions.
* To encourage **multidisciplinary collaboration** between dermatologists, oncologists, endocrinologists, and other specialists.
* To strengthen Indonesia’s position in contributing to **global dermatological research excellence**.

**1.2 Research Scope**

Eligible research projects include subtopics:

| **Face & Body Skin** | Skin barrier, inflammation, pigmentation, acne, sensitive skin, skin diseases (eczema, psoriasis, diabetic skin, etc.), skin aging, microbiome, dry skin, oily skin, UV protection, skin cleansing, sweat & body odor. |
| --- | --- |
| **Hair & Scalp** | Dandruff, flaky scalp, scalp itching, acne scalp, oily scalp, dry scalp, seborrheic dermatitis, psoriasis, alopecia, hair loss. |

**1.3 Expected Impact**

The Grant prioritizes research that demonstrates:

* **Scientific originality** and strong methodology.
* Clear **clinical relevance and applicability**.
* Potential for **improving patient quality of life**.
* Opportunities for **international publication and dissemination**.

**2. Duration and Geographical Scope**

The **LABORE Research Grant 2025** is designed as a structured, one-year program of support, with defined milestones and a clear endpoint to ensure impactful dissemination of results.

The program begins with its **official launch on August 23, 2025**, and concludes with the **final dissemination and symposium in August 2026**, where awardees are required to present their findings to peers, stakeholders, and the broader medical community.

**2.1 Duration**

* **Launch Date:** August 23, 2025
* **Proposal Submission Period:** August 24 – October 31, 2025
* **Jury Review & Winner Announcement:** December 7, 2025
* **Project Implementation Period:** January – July 2026
* **Final Dissemination & Symposium:** August 2026

Awardees must design research projects that can be **completed within this 12-month period**. Extensions may be considered only in extraordinary circumstances, subject to approval by the LABORE Grant Secretariat.

**2.2 Geographical Scope**

* The Grant is **open exclusively to researchers and clinicians based in Indonesia**.
* Collaborative projects that involve multiple institutions across provinces are strongly encouraged, provided that the **principal investigator (PI)** is affiliated with an Indonesian academic, clinical, or research institution.
* International collaborations may be permitted; however, the **primary locus of research and funding use must remain in Indonesia**.

**2.3 Alignment with Institutional Goals**

The LABORE Research Grant 2025 aligns with national priorities in:

* Strengthening **Indonesia’s research ecosystem**.
* Promoting evidence-based **clinical dermatology and oncology care**.
* Enhancing **capacity building** for future researchers through mentorship, institutional support, and exposure to international standards of research excellence.

**3. Eligibility Requirements**

The **LABORE Research Grant 2025** is open to qualified researchers, clinicians, and academics who meet the following requirements. These criteria ensure that funding is awarded to candidates with the expertise, institutional support, and commitment necessary to conduct original, high-quality research within the designated timeframe.

**3.1 Eligible Applicants**

* **Primary Investigators (PI):**
	+ Must be based in Indonesia at the time of application and throughout the project duration.
	+ Must hold a position at an accredited **academic institution, hospital, or research center**.
	+ Must demonstrate prior experience in conducting research projects, preferably with at least one **peer-reviewed publication** or relevant equivalent.
* **Co-Investigators and Collaborators:**
	+ May include experts from diverse medical specialties (e.g., oncology, endocrinology, internal medicine, surgery).
	+ International collaborators are permitted, provided that the majority of work and funding usage remains in Indonesia.

**3.2 Research Focus**

* Applications must propose **primary/original research**. **Systematic reviews, meta-analysis, or purely descriptive studies** are not eligible.
* Projects must clearly align with the **defined scope of the grant** (oncology-related skin research, diabetic skin complications, scarring, or adjunctive skincare for medical treatment).
* Proposals must demonstrate **feasibility** within the one-year timeframe and budget limit.

**3.3 Restrictions**

* Each applicant may submit **only one proposal** as PI; however, they may participate in other projects as co-investigators.
* Applicants who are already funded by another major research grant (> IDR 300,000,000) for a similar project are **not eligible** to apply as PI.
* The Grant cannot be used for:
	+ Commercial product development.
	+ Marketing or promotional activities.
	+ Non-research purposes (e.g., infrastructure unrelated to the project).

**3.4 Ethical and Institutional Requirements**

* All projects must obtain **ethical clearance** from the relevant institutional review board (IRB) or ethics committee prior to project initiation.
* Awardees must provide proof of institutional support, such as:
	+ Letter of endorsement from the Head of Department or Research Director.
	+ Access to required facilities, laboratories, or clinical populations.
* Research involving human subjects must adhere strictly to **international ethical standards**, including the **Declaration of Helsinki** and applicable Indonesian regulations.

**4. Funding and Financial Provisions**

The **LABORE Research Grant 2025** is designed to provide significant financial support to enable researchers to successfully conduct high-quality, original investigations in the field of dermatology and medical treatment-related skin health. The funding must be used responsibly, transparently, and solely for the approved research project.

**4.1 Grant Amount**

* Awardee will receive **up to IDR 500,000,000** (five hundred million Indonesian Rupiah).
* A total of **five researchers** will be awarded the grant in 2025.
* The amount is **non-renewable and non-transferable**.

**4.2 Disbursement of Funds**

The funding will be released in **three tranches**, aligned with project milestones:

1. **First Disbursement (40%) – January 2026**
	* Disbursed after winners are formally announced and contracts are signed.
	* Requires submission of ethical clearance and institutional approval.
2. **Second Disbursement (40%) – April 2026**
	* Released upon submission of the **first interim progress report** (including financial statement).
	* Must demonstrate satisfactory progress and compliance with project milestones.
3. **Final Disbursement (20%) – July 2026**
	* Provided after submission of the **final report draft**.
	* Requires evidence of near-completion of research and plans for dissemination.

**4.3 Eligible Use of Funds**

The grant may cover:

* **Personnel costs**: research assistants, statisticians, or technicians.
* **Research materials and consumables**: laboratory reagents, clinical supplies, validated skincare interventions.
* **Equipment**: small-scale equipment essential for the study (subject to approval).
* **Ethics application fees** and regulatory clearances.
* **Travel costs** related to data collection within Indonesia.

**4.4 Ineligible Use of Funds**

Grant money may **not** be used for:

* Salaries of the principal investigator or co-investigators.
* Purchase of large-scale or non-research infrastructure (e.g., computers, office furniture).
* International travel unrelated to research dissemination.
* Entertainment, gifts, or hospitality expenses.
* Activities intended for commercial product marketing or promotion.

**4.5 Financial Accountability**

* Awardees must submit **financial statements** twice during the funding cycle (April and July 2026).
* Any unspent funds at the conclusion of the project must be **returned to LABORE**.
* LABORE reserves the right to request an **external financial audit** if irregularities are suspected.

**5. Application Process and Required Documents**

The **LABORE Research Grant 2025** follows a transparent and merit-based application process to ensure that only the most promising, original, and clinically relevant projects are selected. Applicants are required to adhere strictly to the timeline and submission requirements described below.

**5.1 Application Timeline**

* **Call for Proposals Launch:** August 23, 2025
* **Submission Deadline:** October 31, 2025 (23:59 WIB)
* **Eligibility Screening:** November 2025
* **Review and Evaluation by Jury:** November – December 2025
* **Announcement of Awardees:** December 7, 2025

**5.2 Submission Platform**

* Applications must be submitted electronically via the **LABORE Research Grant Portal** (to be announced at launch).
* Submissions by email, post, or in-person delivery will not be considered.
* Applicants are strongly advised to register early to avoid technical difficulties during final submission.

**5.3 Required Documents**

Each application must include the following:

1. **Completed Application Form** (available online at the website).
2. **Research Proposal** (maximum 15 pages, excluding annexes), including:
	* Title of the project.
	* Abstract (max. 300 words).
	* Background and rationale.
	* Research objectives and hypotheses.
	* Methodology (design, population/sample, interventions, data analysis plan).
	* Expected outcomes and potential impact.
	* Timeline and milestones.
	* Budget breakdown with justification.
3. **Curriculum Vitae (CV)** of PI and Co-investigators (max. 3 pages each, including previous publication).
4. **Letter of Institutional Endorsement** from Head of Department/Institution.
5. **Ethical Clearance Commit** (final clearance required before fund disbursement).

**5.4 Proposal Formatting Guidelines**

* Language: English.
* Font: Times New Roman, size 12, 1.5 spacing.
* File Format: PDF only.
* Length: Maximum 15 pages (excluding annexes, references, and appendices).
* All figures and tables must be clearly labeled and cited in the text.

**5.5 Submission Confirmation**

* Applicants will receive an **automated confirmation email** upon successful submission.
* Only complete applications will be processed for review. Incomplete or late submissions will be automatically disqualified.

**5.6 Support and Inquiries**

* An **FAQ document** will be published on the grant portal.
* Direct inquiries can be submitted via: **researchgrant@labore.org**.
* No individual guidance on project design or personal mentorship will be provided during the application stage.

**6. Review and Evaluation Process**

The **LABORE Research Grant 2025** employs a rigorous, transparent, and impartial review process to ensure that only the highest quality and most impactful research projects are selected for funding. The review structure aligns with international standards for competitive grant evaluation.

**6.1 Evaluation Stages**

The review process will consist of **three distinct stages**:

1. **Administrative Screening (November 2025)**
	* Conducted by the LABORE Research Grant Secretariat.
	* Ensures that all applications meet eligibility criteria, submission requirements, and formatting guidelines.
	* Incomplete, late, or ineligible applications will be automatically disqualified.
2. **Peer Review (November – December 2025)**
	* Each proposal will be assigned to at least **two independent expert reviewers**.
	* Reviewers will be drawn from dermatology, oncology, endocrinology, internal medicine, and clinical research backgrounds.
	* Conflicts of interest will be strictly managed; reviewers with personal or institutional ties to applicants will be recused.
3. **Final Jury Deliberation (December 2025)**
	* The **Scientific Jury Panel** will review peer evaluation reports, deliberate, and finalize the three awardees.
	* The Jury’s decision is **final and non-contestable**.

**6.2 Scientific Jury Composition**

* The Jury will be composed of **3 distinguished experts**, including:
	+ Senior dermatologists and oncologists.
	+ Clinical researchers with proven track records in original research.
	+ Representatives from LABORE’s Scientific Advisory Board.
* Jury members will serve anonymously until the awardees are announced to safeguard impartiality.

**6.3 Evaluation Criteria**

Proposals will be assessed according to the following weighted criteria:

| **Criterion** | **Weight** |
| --- | --- |
| **Scientific Merit** | 30% |
| **Relevance to Grant Theme** | 20% |
| **Feasibility** | 20% |
| **Impact and Innovation** | 20% |
| **Capacity of Applicant** | 10% |

**6.4 Scoring System**

* Reviewers will score each criterion on a scale of **1 to 5** (1 = poor, 5 = excellent).
* Weighted scores will be aggregated to determine a **final composite score**.
* The top-scoring proposals will be advanced to the Jury for final deliberation.

**6.5 Announcement of Awardees**

* The **three successful applicants** will be officially announced in **December 2025** via:
	+ LABORE’s website.
	+ Direct email notification to applicants.
	+ Press release to relevant medical and research communities.
* Awardees must confirm acceptance within **7 working days** of notification.

**7. Monitoring, Reporting, and Dissemination**

The **LABORE Research Grant 2025** emphasizes accountability, transparency, and the generation of meaningful outcomes. Awardees are therefore required to provide regular updates and share findings in alignment with professional research standards.

**7.1 Monitoring Framework**

* LABORE will establish a **Monitoring Committee** comprised of scientific advisors and grant administrators.
* The committee will:
	+ Track progress against the approved project timeline.
	+ Evaluate the responsible use of funds.
	+ Provide advisory support where necessary.
* Monitoring will include both **document-based reviews** and **virtual/onsite check-ins** with awardees.

**7.2 Required Reports**

Awardees must submit the following reports:

1. **Inception Report (January 2026)**
	* A detailed project implementation plan confirming objectives, methodology, and timeline.
	* Proof of ethics approval and institutional clearance.
2. **First Interim Report (April 2026)**
	* Progress against milestones (study initiation, recruitment, or data collection updates).
	* Preliminary results, if available.
	* Financial statement for the first tranche of funding.
3. **Second Interim Report (July 2026)**
	* Comprehensive update on data collection and analysis.
	* Documentation of challenges and risk mitigation strategies.
	* Justification for continued funding.
4. **Final Report (August 2026)**
	* Full results and interpretation.
	* Detailed financial report including all expenditures.
	* Draft manuscript for peer-reviewed publication.

**7.3 Dissemination of Research Findings**

Awardees are required to ensure wide dissemination of their results:

* **Scientific Publication**
	+ At least one manuscript must be prepared for submission to an international peer-reviewed journal by August 2026.
	+ Acknowledgment of LABORE Research Grant support is mandatory in all publications.
* **Conference Presentations**
	+ Awardees are encouraged to present findings at national or international conferences.
	+ LABORE may provide additional support for abstract submission fees.
* **LABORE Symposium**
	+ Final results will be showcased in a **dedicated symposium** organized by LABORE in August 2026.
	+ Awardees must prepare an oral presentation and poster for dissemination.

**7.4 Compliance and Accountability**

* Failure to submit required reports on time may result in suspension or termination of funding.
* Non-compliance with ethical or financial standards may lead to recovery of disbursed funds.
* LABORE reserves the right to audit financial records related to the project.

**8. Intellectual Property Rights**

**8.1. Ownership of Intellectual Property**
All intellectual property rights (including, but not limited to, data, results, methodologies, and potential inventions) arising from research funded under the LABORE Research Grant 2025 shall be vested in **LABORE** for an exclusive period of **three (3) years** following the completion of the funded project. All awardees shall be required to sign a statement granting LABORE an exclusive and royalty-free license to use and/or further develop the Proposal for a period of three (3) years. During this period, LABORE reserves the right to utilize the research outcomes for its strategic, scientific, and communication purposes, including potential product development, public dissemination, and corporate reporting.

**8.2. Reversion of Rights**
Upon expiration of the three-year exclusivity period, full intellectual property rights shall revert to the Applicant and/or their affiliated institution, subject to any prior agreements or commercialization activities initiated by LABORE.

**8.3. Publication and Communication Rights**

* Researchers shall retain the academic right to publish findings in peer-reviewed journals or present them at scientific conferences.
* Prior to any such publication or public presentation, the Winner must submit the draft to LABORE for review at least **60 days in advance** to ensure protection of sensitive or proprietary information.
* LABORE retains the right to publish **non-confidential summaries** (including project title, objectives, and outcomes) at any stage for communication, transparency, and corporate responsibility purposes.

**8.4. Warranties and Indemnity**
The Winners warrant that their proposed research does not infringe upon any third-party rights. They agree to indemnify and hold harmless LABORE, its officers, and affiliates against any claims, damages, or liabilities arising from intellectual property disputes or breaches of rights.

**8.5. Potential Commercialization**
Should the research outcomes lead to discoveries or innovations of potential commercial value during the exclusivity period, LABORE reserves the right to pursue intellectual property protection (e.g., patents, trademarks) either directly or in collaboration with the Applicant’s institution. Any commercialization agreements shall be negotiated in good faith, ensuring fair recognition of the researchers’ contributions.

**9. Personal Data Protection**

**9.1. Data Processing**
Personal data collected through the Application shall be processed solely for the purposes of administering the LABORE Research Grant 2025. All data will be handled in compliance with the applicable data protection and privacy laws of the Republic of Indonesia.

**9.2. Applicants’ Rights**
Applicants may exercise their rights of access, rectification, or objection regarding the processing of their personal data at any time by submitting a written request to LABORE (see **Section 12 – Contact and Jurisdiction**). Requests will be reviewed and addressed in accordance with applicable regulations.

**10. Liability**

**10.1. Scope of Liability**
LABORE’s liability is strictly limited to the delivery of the awards that are validly granted under the LABORE Research Grant 2025.

**10.2. Exclusions**
LABORE shall not be held responsible for:

* Any indirect, consequential, or incidental damages incurred by applicants or awardees.
* Misuse, mismanagement, or misappropriation of funds by the Winners or their affiliated institutions.

**10.3. Scientific Outcomes**
LABORE does not guarantee the achievement of any particular scientific results, discoveries, or outcomes arising from the funded projects. The responsibility for execution and results rests entirely with the awardees and their institutions.

**11. Miscellaneous**

**11.1. Amendments**
LABORE reserves the right to amend, update, or supplement these Terms & Conditions at any time. Any such amendments will be published on the official LABORE Research Grant website and shall take immediate effect.

**11.2. Grant Cancellation**
LABORE reserves the right, at its sole discretion, to suspend or cancel the Grant program at any stage without prior notice and without any obligation to provide financial or other compensation to applicants or awardees.

**11.3. Severability**
If any provision of these Terms & Conditions is found to be invalid or unenforceable under applicable law, the remaining provisions shall remain valid and enforceable in full force.

**12. Governing Law and Jurisdiction**

**12.1. Applicable Law**
These Terms & Conditions shall be governed by and construed in accordance with the laws of the Republic of Indonesia.

**12.2. Jurisdiction**
Any dispute arising from or in connection with the LABORE Research Grant 2025 shall be subject to the **exclusive jurisdiction of the competent courts of Jakarta, Indonesia**.